



OAKWOOD SCHOOL

Executive Director/Principal
Jerry Dougherty, M.A.

Supervisor of Instruction/Curriculum
Christopher Farrell, M.A.

Supervisor of Planning/Research and Evaluation
Thomas Blaney III, M.A.

62 Hance Avenue
Tinton Falls, New Jersey 07724
(P) 732-747-8746
(F) 732-933-0545
Email: Director@OakwoodSchool.net
Web site: www.OakwoodSchool.net

Oakwood School District **Virtual or Remote Instruction Plan** **2023-2024**

As pursuant to N.J.S.A. 18A:7F-9 (c) and N.J.A.C. 6A:32-13.1 and 13.2 The Oakwood School Board of Directors may utilize remote learning services to enrolled students. In the event that students are impacted by a public health-related decision related to COVID-19 or other medical emergency deemed by the NJDOH and NJDOE. Oakwood Students will have access to remote or online services which will count as a day in which the Oakwood School Board of Directors has provided public school facilities toward its compliance with the 180-day requirement.

The planned services should include:

- *Equitable Access and Opportunity to Instruction.
- *Addressing special Education Needs
- *Attendance Plan
- *Safe Delivery of Meals
- *Addressing English Language Learners
- *Facility Plan
- *Other Considerations

Equitable access and Opportunity to Instruction:

The Oakwood School District surveys its families to determine if all students have access to broadband internet service. Students, who do not, will have arrangements made either through their sending district when available or the Oakwood School when arrangements are made with administration. Oakwood School will arrange for hotspots to be activated to students without internet service. When a student requires a hotspot or other internet access, they will be required to follow the same Oakwood School Policies and Procedures as if they were attending in person instruction.

“Sowing seeds of educational and emotional growth for over 30 years”

All students will be assigned a Chromebook at the beginning of the year which they can take home if they are required to quarantine under the department of health and education's most recent guidance. Classes will be conducted using the Google Classroom and meetings will take place using Google Meet. In a situation when a sending district creates a meeting using a different platform, Oakwood School will make arrangements to accommodate that platform or arrange for a platform that benefits the Oakwood School and the sending district.

Teachers will prepare lessons that will be adapted to be delivered electronically. Oakwood School will utilize the Google Platform for students and staff for lessons and instruction. Certified teachers will post lessons on a daily basis at the beginning of and throughout the scheduled course time (when necessary). Assignments, resources, assessments and alternative assignments (when necessary) will be given time frames of when they are required to be turned in to receive full credit. Teachers and co-teachers will be expected to be available during the scheduled course time. Students will be assessed and graded on assessments and classwork. Staff should be available for meetings to work out issue as they occur (scheduled with staff member). Students are required to be available for their scheduled class time. Classes will be 40 minutes long and the day will include 4.5 hours of classroom instruction. Classes will follow the Oakwood School in person calendar and daily schedules for full, early dismissal and delayed opening schedule for the 2022-2023 school year. Physical Education will be assigned separately with the physical education teacher assigning lessons to be completed on an individual basis. In the event that a student is unable to make it to class due to an illness, arrangements can be made with each individual teacher.

Addressing Special Education Needs:

As it pertains to N.J.A.C. 6A:14-1.1 and N.J.A.C. 6A:14-3-9. Oakwood School when allowed will use internet services for students to address related services. Oakwood School will use the Google Platform to connect with students who are eligible for related services as stated in each student's individual education plan. Related Service providers will document the number of hours students were present or absent from their related service as well as the growth or regression from the objectives stated in the IEP. If a student is not present, the Related Service provider will contact the parent/guardian and arrange for a makeup time or wait until they return to school. If a student misses several appointments it will be determined by the CST if Compensatory Services will be required. All Related Service decisions will be determined on an individual basis.

IEP, re-evaluation and review meetings that require to be held virtually will be arranged through the sending district and a virtual platform will be determined based on the access of the IEP team.

Sending districts will be notified of any student concerns along with updates of student progress through phone, email or the US Postal Service.

Attendance Plan

Students who require virtual or remote learning at the Oakwood School will have attendance taken for each class period. If a student does not attend their regularly scheduled class, the teacher will contact administration and an administrator will contact the parent/guardian. If the student is absent for a whole school day, it will be determined by the administration if it is considered an excused or non-excused absence.

Safe Delivery of Meals:

Oakwood School does not provide a lunch program; parents/guardians provide a lunch from home.

Addressing English Language Learners:

Oakwood School does not have an English Language Program and there are no ELL students enrolled.

Oakwood School has always promoted a safe and appropriate social emotional learning environment to support all families. In the event that a translator is required, the Oakwood School will make arrangements with the sending school district so that privacy of any conversations or meetings is established.

Facility Plan:

Oakwood School continues to wipe down and sanitize areas of the building when students are present so that areas which may be considered high traffic can be limited to the spread of any germs or viruses. Oakwood School maintains a contractual agreement with Cleanest Management Services. If the Oakwood School determines the need to close, additional services are available to deep clean and sanitize the building. If a student or staff member is under suspicion of being ill or tests positive for COVID-19, Oakwood School will immediately shut down the contaminated area and sanitize the infected area to eliminate the spread of any germs or viruses.

Other Considerations:

Accelerated learning opportunities: Parents/ Students can always request additional assignments by making arrangements with their child's teacher. Students /parents can contact their teacher through their students email account to discuss any accelerated learning opportunities.

Social and Emotional Health of Staff and Students: Oakwood School provides resources, training and contacts for care givers. In the event that a teacher or staff member feels that a student is at risk, administration will be contacted immediately and the administration will contact the parent/guardian with the necessary procedures to follow. Routine checkups will be made to accommodate the parents/guardians of any extra services that are available.

If a Staff member is perceived to be at risk, administration should be contacted and arrangements will be made to assist, until that staff member is able to return to work.

Transportation: is provided by the sending districts. In the case of a school closure or a student requiring to go home, bus companies, sending school district transportation departments and sending school CST case managers will be notified by administration.

Community programing: Oakwood School has an approved SLE program. Administration will determine the extent to which students can attend the program during a health related situation. Participation will be determined on an individual basis by administration.

Essential Employees: Due to our population, all of our employees are essential in meeting the requirements addressed in our remote and internet instruction. Essential employees will be identified and shared with the Monmouth County Superintends Office at the time when Oakwood School would be required to transitions to remote or virtual learning.

**The preparedness plans should be submitted to the
Executive
Superintendent:**

Submitted: September 29, 2022

Amendment to Health and School closures for the Oakwood School

9/6/2022

What to Do If You Were Exposed to COVID-19

Looking for the Quarantine and Isolation Calculator? It's currently being updated and will be posted here when available.

If you have tested positive or are showing symptoms of COVID-19, [isolate immediately](#).

About Being Exposed to COVID-19

If you were exposed to the virus that causes COVID-19 or have been told by a healthcare provider or public health authority that you were exposed, here are the steps that you should take, regardless of your vaccination status or if you have had a previous infection. Learn how COVID-19 spreads and the [factors that make risk of spread higher or lower](#).

After Being Exposed to COVID-19

START PRECAUTIONS

Immediately

Wear a [mask](#) as soon as you find out you were exposed

Start counting from Day 1

- Day 0 is the day of your last exposure to someone with COVID-19
- **Day 1 is the first full day** after your last exposure

CONTINUE PRECAUTIONS

10 Full Days

You can still develop COVID-19 up to 10 days after you have been exposed

Take Precautions

Wear a high-quality [mask](#) or respirator (e.g., N95) any time you are around others inside your home or indoors in public¹

- Do not go places where you are unable to wear a mask. For travel guidance, see CDC's [Travel](#) webpage.

Take [extra precautions](#) if you will be around people who are [more likely to get very sick from COVID-19](#).

[More about how to protect yourself and others](#)

Watch for symptoms

- fever (100.4°F or greater)
- cough
- shortness of breath
- [other COVID-19 symptoms](#)

If you develop symptoms

- [isolate immediately](#)
- [get tested](#)
- stay home until you know the result

If your test result is positive, follow the [isolation recommendations](#).

GET TESTED

Day 6

Get tested at least 5 full days after your last exposure

Test even if you don't develop symptoms.

If you already had COVID-19 within the past 90 days, see [specific testing recommendations](#).

IF YOU TEST

Negative

Continue taking precautions through day 10

- Wear a high-quality mask when around others at home and indoors in public

You can still develop COVID-19 up to 10 days after you have been exposed.

IF YOU TEST

Positive

[Isolate immediately](#)

What to Do If You Are Sick

CDC is reviewing this page to align with updated guidance.

If you test positive and are an older adult or someone who is at [high risk](#) of getting very sick from COVID-19, [treatment may be available](#). Contact a healthcare provider right away after a positive test to determine if you are eligible, even if your symptoms are mild right now. You can also visit a [Test to Treat location](#) and, if eligible, receive a prescription from a provider. Don't delay: Treatment must be started within the first few days to be effective.

If you have a fever, cough, or [other symptoms](#), you might have COVID-19. Most people have mild illness and are able to recover at home. If you are sick:

- Keep track of your symptoms.
- **If you have [an emergency warning sign](#) (including trouble breathing), call 911.**

Steps to help prevent the spread of COVID-19 if you are sick

[If you test positive for COVID-19 or have symptoms, regardless of vaccination status](#), follow the steps below to care for yourself and to help protect other people in your home and community.

Stay home for at least 5 days

- **Stay home for 5 days and isolate from others in your home.** Most people with COVID-19 have mild illness and can recover at home without medical care. Do not leave your home, except to get medical care. Do not visit public areas and do not go to places where you are unable to wear a mask
- **Take care of yourself.** Get rest and stay hydrated. Take over-the-counter medicines, such as acetaminophen, to help you feel better.
- **Stay in touch with your doctor.** Call before you get medical care. Be sure to get care if you have trouble breathing, or have any other [emergency warning signs](#), or if you think it is an [emergency](#).
- **Do not travel and avoid public transportation**, ride-sharing, or taxis if possible.

Separate yourself from other people

As much as possible, stay in a specific room and away from other people and pets in your home. If possible, you should use a separate bathroom. If you need to be around other people or animals in or outside of the home, wear a well-fitting [mask](#).

Tell your close contacts that they may have been exposed to COVID-19. An infected person can spread COVID-19 starting 48 hours (or 2 days) before the person has any symptoms or tests positive. By letting your [close contacts](#) know they may have been exposed to COVID-19, you are helping to protect everyone.

- See [COVID-19 and Animals](#) if you have questions about pets.
- If you are diagnosed with COVID-19, someone from the health department may call you. [Answer the call](#) to slow the spread.

Monitor your symptoms

- **[Symptoms](#) of COVID-19 include fever, cough, or other symptoms.**
- **Follow care instructions from your healthcare provider and local health department.** Your local health authorities may give instructions on checking your symptoms and reporting information.

When to seek emergency medical attention

Look for **emergency warning signs*** for COVID-19. If someone is showing any of these signs, **seek emergency medical care immediately**:

- Trouble breathing
- Persistent pain or pressure in the chest
- New confusion
- Inability to wake or stay awake
- Pale, gray, or blue-colored skin, lips, or nail beds, depending on skin tone

*This list is not all possible symptoms. Please call your medical provider for any other symptoms that are severe or concerning to you.

Call 911 or call ahead to your local emergency facility: Notify the operator that you are seeking care for someone who has or may have COVID-19.

Call ahead before visiting your doctor

- **Call ahead.** Many medical visits for routine care are being postponed or done by phone or telemedicine.
- **If you have a medical appointment that cannot be postponed, call your doctor's office,** and tell them you have or may have COVID-19. This will help the office protect themselves and other patients.

If you are sick, wear a well-fitting mask

- **You should wear a [mask](#)** if you must be around other people or animals, including pets (even at home).
- Wear a [mask](#) with the best fit, protection, and comfort for you.
- You don't need to wear the mask if you are alone. If you can't put on a mask (because of trouble breathing, for example), cover your coughs and sneezes in some other way. Try to stay at least 6 feet away from other people. This will help protect the people around you.
- Masks should not be placed on young children under age 2 years, anyone who has trouble breathing, or anyone who is not able to remove the mask without help.

Cover your coughs and sneezes

- **Cover your mouth and nose** with a tissue when you cough or sneeze.
- **Throw away used tissues** in a lined trash can.

- **Immediately wash your hands** with soap and water for at least 20 seconds. If soap and water are not available, clean your hands with an alcohol-based hand sanitizer that contains at least 60% alcohol.

Clean your hands often

- **Wash your hands** often with soap and water for at least 20 seconds. This is especially important after blowing your nose, coughing, or sneezing; going to the bathroom; and before eating or preparing food.
- **Use hand sanitizer** if soap and water are not available. Use an alcohol-based hand sanitizer with at least 60% alcohol, covering all surfaces of your hands and rubbing them together until they feel dry.
- **Soap and water** are the best option, especially if hands are visibly dirty.
- **Avoid touching** your eyes, nose, and mouth with unwashed hands.
- [Handwashing Tips](#)

Avoid sharing personal household items

- **Do not share** dishes, drinking glasses, cups, eating utensils, towels, or bedding with other people in your home.
- **Wash these items thoroughly after using them** with soap and water or put in the dishwasher.

Clean surfaces in your home regularly

- **Clean and disinfect** high-touch surfaces (for example, doorknobs, tables, handles, light switches, and countertops) in your “sick room” and bathroom. In shared spaces, you should clean and disinfect surfaces and items after each use by the person who is ill.
- **If you are sick and cannot clean**, a caregiver or other person should only clean and disinfect the area around you (such as your bedroom and bathroom) on an as needed basis. Your caregiver/other person should wait as long as possible (at least several hours) and wear a mask before entering, cleaning, and disinfecting shared spaces that you use.
- **Clean and disinfect areas that may have blood, stool, or body fluids on them.**
- **Use household cleaners and disinfectants.** Clean visible dirty surfaces with household cleaners containing soap or detergent. Then, use a household disinfectant.

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- Use a product from [EPA’s List N: Disinfectants for Coronavirus \(COVID-19\)](#)

- Be sure to follow the instructions on the label to ensure safe and effective use of the product. Many products recommend keeping the surface wet with a disinfectant for a certain period of time (look at “contact time” on the product label).
- You may also need to wear personal protective equipment, such as gloves, depending on the directions on the product label.
- Immediately after disinfecting, [wash your hands](#) with soap and water for 20 seconds.

Take steps to improve ventilation at home

- [Improve ventilation \(air flow\) at home](#) to help prevent from spreading COVID-19 to other people in your household.
- **Clear out COVID-19 virus particles in the air** by opening windows, using air filters, and turning on fans in your home.
- Use [this interactive tool](#) to learn how to improve air flow in your home.

When you can be around others after being sick with COVID-19

Deciding when you can be around others is different for different situations. Find out when you can [safely end home isolation](#).

For any additional questions about your care, contact your healthcare provider or state or local health department.